



भारतसरकार / Government of India

वस्त्रमंत्रालय / Ministry of Textiles

हथकरघाविकासआयुक्तकार्यालय / Office of the Development Commissioner for Handlooms

बुनकरसेवाकेंद्र / Weavers' Service Centre

I & II Floor, Madeena Complex, South Bazar, KANNUR – 670 002, Kerala

Ph: 0497 – 2761937, Fax: 0497 - 2761085

E-Mail: wscannur@gmail.com

E.O.I Notice No.CWSC/CFC/Supplier Empanelment/6/2019

Inviting Expression of Interests (Online) for Empanelment of Suppliers for supply of Computerised Jacquard Card Punching Machine to be set up in the Common Facility Centre in various Block Level clusters throughout the Kerala State under National Handloom Development Programme (NHDP)/Comprehensive Handloom Cluster Development Scheme (CHCDS)

1. Scope of Work

To supply and install the Computerised jacquard card punching machine in the CFCs` in the Kerala State as per the specifications mentioned in the **Annexure** –the supplier shall supply and install the ordered Computerised jacquard card punching machine within 60 days from the date of issue of the supply order. Supplier shall ensure delivery & installation Computerised jacquard card punching machine at the location of Common Facility Centres in several block level clusters throughout the state of Kerala as per the requirement

2. Eligibility Criteria for submission of EoI

- The Supplying entity should be a registered entity/agency.
- The entity must have GST registration.
- The Supplying entity should have minimum Three years' experience in manufacturing and/ or sale of Computerised jacquard card punching machine
- The supplier should have successful execution track record of minimum 3 projects.

3. CRITICAL DATES SHEET

1	Publishing Date	30.01.2019 at 17.00 Hrs
2	Bid Document Download Start Date and Time	31.01.2019 at 10.00 Hrs
3	Seek Clarification Start Date and Time	01.02.2019 at 10.00 Hrs
4	Seek Clarification End Date and Time	01.02.2019 at 17.00 Hrs
5	Bid Submission Start Date and Time	02.02.2019 at 10.00 Hrs
6	Bid Submission End Date and Time	23.02.2019 at 17.00 Hrs
7	Technical Bid Opening Date and Time	26.02.2019 at 10.00 Hrs
8	Financial Bid Opening Date and Time	Will be intimated after evaluation of Technical Bid.

- Bidder documents should be scanned with 150 dpi with colour option. Bidder should ensure that the documents scanned are having clarity and content readable.
- Bidders shall not tamper/modify the EOI downloaded financial bid template & other downloaded documents in any manner. In case if the same is found to be tampered/modified in any manner, the bid will be completely rejected and EMD would be forfeited and bidder will be blacklisted from doing any business with WSC, Kannur.
- Bidders are advised to visit the websites of www.handlooms.nic.in and CPP portal (www.eprocure.gov.in/eprocure/app) regularly till closing date of submission of the bid for any corrigendum/addendum/amendment.

4. Earnest Money Deposit (EMD):

- Earnest Money Deposit (EMD) of **Rs.10, 000/- (Rupees Ten Thousand only)** must be submitted through Non-Tax Receipt Portal <https://bharatkosh.gov.in/only> on or before the closing date and time of submission of bids i.e., 17.00 hours on 23.02.2019.
- **Detailed process to submission of EMD through Non-Tax Receipt Portal:** Details are given in the EOI document.
- **List of documents to be attached with bids:** Details are given in the EOI document.
- **Submission of bids:** Details are given in the EOI document.
- **Opening and Evaluation of bids:** Details are given in the EOI document.

For any technical related queries please contact
CPP Portal web site: www.eprocure.gov.in
CPP Portal Help Desk No.: 0120-4200462, 0120-4001002, 0120-4001005
and for any other queries, please contact
Weavers' Service Centre
South Bazar, Kannur-670002
Phone: 0497 2761085 / 2761937 Email: wsckannur@gmail.com



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4. Earnest Money Deposit (EMD):

Earnest Money Deposit (EMD) ofRs.10, 000/- (Rupees Ten Thousand only)must be submitted through Non-Tax Receipt Portal <https://bharatkosh.gov.in/>only.

Detailed process to submission of EMD through Non-Tax Receipt Portal

The bidders are either required to register in the Non-Tax Receipt Portal <https://bharatkosh.gov.in/> or may directly proceed by clicking on the “Quick Payment “option in the main page of portal

- i) The bidders can make EMD payment in the Non-Tax Receipt Portal either by registering themselves or without registering by using “**Quick payment option** “
- ii) For selection of various items the list is given below
 - a) Ministry / Department: **006-Commerce**
 - b) Purpose: **007726-earnest money deposit**
 - c) Pay and Accounts office (PAO): **007726-PAO (Textile), Chennai**
 - d) Drawing & Disbursing office (DDO): **207734-Assist. Director, Weavers’ Service Centre, No. 296, CHALAT ROAD, THALIKAVU, CANNONORE-670001, TEL.3397**
- iii) For a payment option the bidders are advised to enter an amount same as EMD stated in EOI Documents
- iv) The bidders can choose either one of the following options for making a payment
 - a) Online payment
 - b) Swift/NEFT/RTGS
- v) Any queries relating to the process of EMD submission or queries relating to Non-Tax Receipt Portal al in general may be directed to the Portal Helpdesk. The contact number for the helpdesk is **011-24665534, 1800-118-111.**

5.Specifications of Computerised jacquard card punching machine

Computerised jacquard card punching machine should be new, of good quality and comply with the parts specifications and quality norms as attached in **Annexure – I.**

Any deviations found from approved specification and quality of the items during course of inspection will result in debarring of the supplier from empanelment along with suitable penalty as decided by Weavers’ Service Centre, Kannur.

6. Documents to be Attached to Cover I(Online) - (Technical Bid)

The scanned copies of the following documents with self-attestation in pdf format must be uploaded in the technical bid:

- i. Proof for payment of EMD Earnest money deposit (EMD) paid through Non-Tax Receipt Portal <https://bharatkosh.gov.in/>
- ii. a) Certificate of Incorporation/ Registration, b) GST Registration Certificate and c) PAN Card
- iii. a) Power of attorney for the authorized signatory duly signed by the proprietor of the entity in **Annexure-II** and b) Details of the Company in **Annexure- III** duly signed by the Authorized Signatory / Proprietor.
- iv. a) Acceptance Letter of EOI in **Annexure-IV** duly signed by the Authorized Signatory / Proprietor and b) Undertaking for the non-blacklisting duly signed by the Authorized Signatory / Proprietor in **Annexure-V**
- v. Balance Sheet & Profit and Loss Account of last three years (2015-16, 2016-17, 2017-18) audited and duly certified by Chartered Accountant.
- vi. Proof of similar projects undertaken by the agency.

Note:

1. Bid documents should be in pdf file format and may be scanned with 150 dpi with colour option. Bidder should ensure that the documents scanned are having clarity and content readable.

7. Documents to be submitted in Cover II (Online) - (Financial Bid)

The financial bid shall be submitted online in the form of excel sheet (BOQ) by quoting the respective rates and the applicable GST rates in the downloaded BOQ(Bill of Quantity) i.e. the excel sheet from the cpp portal. Care should be taken to ensure not to tamper with the downloaded BOQ document (excel sheet) otherwise the system shall not consider the bid for evaluation. The bidder can quote the basic price (inclusive of transport) and the rate of GST for the items he is intended to supply and leave the other items blank.

8. Process of Empanelment of Suppliers

- i. Technical Bids shall be evaluated by the Evaluation Committee constituted for the purpose. The bidders must demonstrate the working of items before the evaluation committee. The bidders fulfilling eligibility norms and successfully demonstrated the working of items will be technically eligible and the names of the technically eligible bidders will be published through the CPP portal.
- ii. Only Financial bids pertaining to the technically eligible bidders will be considered for opening and evaluation by the Committee.
- iii. Date of opening of Financial Bid shall be decided by the Evaluation committee and information shall be sent to the technically qualified bidders.
- iv. The bidders who have quoted the lowest price for a specific item will be declared as L-1 for that particular item. Thereby there may be different L-1 for different items.
- v. The empanelment of suppliers will be done based on the price of L-1 if it is found reasonable. If it is found not reasonable, negotiation with the L1 party may be carried out, and the price of the item will be fixed accordingly. As the Quantities of the material are more and to be supplied at a short notice and to give wider choice to the different weavers of different clusters and outside clusters, the other eligible bidders may also be counter offered to supply at the above fixed price by the EOI Evaluation Committee. If some/all of the eligible bidders, who have quoted rates for that particular item, accept to supply at the L-1 price, then those parties who have accepted for supply of the material may also be considered for empanelment along with the L-1 party and the L-1 party should not have any objection for the above condition as this is only for empanelment of Suppliers.
- vi. The prices quoted should be valid for minimum one year with a provision for extending the same for second year by the WSC, Kannur, subject to consent of the suppliers and satisfactory performance.
- vii. In financial bid, prices quoted need to be inclusive of all costs, including transportation, installation/fitting, taxes, duties, etc.
- viii. The Evaluation Committee reserves the right to accept/reject any bid without assigning any reason
- ix. The decision of the Evaluation committee shall be final and binding on all the bidders

9. Delivery, Installation of Items and Payment

- i. WSC, Kannur shall consolidate the supply order and place order with the supplier indicating all the details of location of delivery and installation.
- ii. In accordance with the supply order and delivery schedule, supplier shall ensure delivery and installation of items, as per the specification and quality in the EOI.
- iii. Quality and physical verification of the items supplied shall be done by the evaluation committee, constituted for the purpose
- iv. If it is noticed that the item(s) supplied do not confirm to the specifications and quality as per EOI, the WSC, Kannur shall have the right to reject the item(s) in part or full. The supplier shall be liable to replace the rejected item(s) within the stipulated time. Till the replacement is done, the rejected materials shall be lying at the risk, cost and responsibility of the supplier.

10. Warranty

Two year from the date of supply of items. The supplier shall be liable to replace the items supplied or repair any defects within the warranty period free of cost.

11. Performance Guarantee

The Empaneled Supplier will be required to deposit Performance Security for an amount of 5% of the value of the order in the form of Bank Guarantee (in original) from Commercial Bank in favour of "The Deputy Director, Weavers' Service Centre," payable at Kannur. The same will be returned to the supplier 60 days after completion of all contractual obligations of the supplier including Warranty obligations.

12. Rights of Weavers' Service Centre (WSC)

- WSC, Kannur reserves the right to accept/reject any or all bids received without assigning any reason whatsoever or may call for any additional information/clarification, if so required.
- WSC, Kannur reserves the right to amend or add the terms and conditions of the EOI through corrigendum/addendum till the closing date and time of submission of bids on its own or in response to the clarification of the prospective bidders and these will be binding on all the bidders.

13. Agreement Cancellation

- i. In the event of supplier not supplying the items within 2 months after placing the supply order, WSC, Kannur, in its sole discretion may cancel the supply order and forfeit the earnest money.
- ii. If any information furnished by the supplier is found to be incorrect/untrue or terms and conditions are violated, then the WSC, Kannur shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

14. Court Jurisdiction

This shall be subject to the exclusive jurisdiction of courts at Kannur, Kerala state.

15. Force Majeure

Should any Force Majeure circumstance arise, each of the contracting party shall be excused for the non-fulfilling or for the delayed fulfilment of any of its contractual obligations, if the affected party within 15 days of its concurrence inform the other party in writing.

Force majeure shall mean fire, flood, natural calamities or any other acts as war, turmoil strikes (as not limited to the establishment of the seller), sabotage, and explosion and quarantine restrictions beyond the control of either party.

16. Arbitration & Reconciliation Act

In event of any dispute or difference between the parties hereto, such disputes or differences shall be resolved amicably by mutual consultation. If such resolution is not possible, then the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed by the Development Commissioner (Handlooms), Ministry of Textiles, New Delhi. The provisions of Arbitration and Conciliation Act, 1996 (no.26 of 1996) shall be applicable to the arbitration under this clause. The venue of such arbitration shall be at Delhi or any other place, as may be decided by the arbitrator. The language of arbitration proceedings shall be final and binding on the parties. The expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself.

Pending the submission of and/ or decision on a dispute, difference or claim or until the arbitral award is published; the parties shall continue to perform all of their obligations under this agreement without prejudice to final adjustment in accordance with such award.

17. Disclaimer

- i. Though adequate care has been taken in preparation of this EOI document, the entity submitting bids in response to this EOI should satisfy itself that the information provided in the EOI document is complete in all respects.
- ii. The Deputy Director, Weavers' Service Centre, Kannur reserves the right to withhold or withdraw the process at any stage with intimation to all who submitted the EOI Application.
- iii. The Deputy Director, Weavers' Service Centre, Kannur, reserves the right, without any obligation or liability, to accept or reject any or all the bids at any stage of the process, to cancel or modify the process or change/modify/amend any or all provisions of this EOI Document, at any time, without assigning any reason whatsoever.

18. Assistance to Bidders

- Any queries relating to the EOI document and the terms and conditions the bidders may contact The Deputy Director, Weavers' Service Centre, 1st and 2nd floor, Madeena Complex, South Bazar, Kannur-670002. Tel.No.0497-2761085/2761937, Email: wsckannur@gmail.com
- Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24 x 7 CPP Portal Helpdesk. The contact number for the helpdesk is **0120-4200462, 0120-4001002, 0120-4001005.**

Weavers' Service Centre, Kannur**LIST OF ITEMS REQUIRED**

S.No	Particulars	Specification	# Indicative Quantity in Nos.
1	Computerised Jacquard Card Punching Machine (120/240 Hooks-Madurai Jacquard pitch)	a) Card Punching Unit with capacity to punch for 120 and 240 hooks jacquard (Madurai Jacquard pitch) b) Auto card feeder with a loading capacity of minimum 80 cards c) Punching speed :minimum 240 cards/ hour (120 hooks) d) All-in-one Desktop PC with minimum 2 GHz processor , 4 GB RAM , 1 TB hard disk, 19" screen (1920 X 1080), Intel Graphics 600, Windows 10 operating system e) Card punching software should be loaded in the above system with back-up / recovery CD/DVD/USB Drive	2
2	Computerised Jacquard Card Punching Machine (200/400/600 Hooks-(Hardekar Jacquard pitch)	a) Card Punching Unit with capacity to punch for 200,400 and 600 hooks jacquard (Hardekar Jacquard pitch) c) Auto card feeder with a loading capacity of minimum 80 cards d) Punching speed :minimum 200 cards/ hour (200 hooks) e) All-in-one Desktop PC with minimum 2 GHz processor , 4 GB RAM , 1 TB hard disk, 19" screen (1920 X 1080), Inter Graphics 600, Windows 10 operating system f) Card punching software should be loaded in the above system with back-up / recovery CD/DVD/USB Drive	2

FORMAT FOR POWER OF ATTORNEY FOR THE AUTHORISED SIGNATORY

(To be submitted in Agency's own letter head)

Ref: E.O.I Notice No. CWSC/CFC/Supplier Empanelment/6/2019

To,

The Deputy Director,
Weavers' Service Centre,
I & II Floor, Madeena Complex,
South Bazar,
Kannur-670002.

Dear Sir,

With reference to EOINO.CWSC/CFC/Supplier Empanelment/6/2019,I/we hereby authorize the following person as authorized signatory to carry out necessary bid formalities with the Weavers' Service Centre with reference to this EOI and authorize to sign the bid documents and contract/ agreement with the Weavers' Service Centre, Kannur.

Name of the Authorised Signatory :	
Designation :	
Adhaar No./Voter ID No./PAN No./Driving License No.	

Specimen signature

1. _____

2. _____

Thanking you,

Yours faithfully

Place:

Date:

(Signature of the Proprietor)

Name:

Designation:

Seal of the Agency

DETAILS OF THE SUPPLIER

(To be submitted in Agency's own letter head)

Ref: E.O.I Notice No. CWSC/CFC/Supplier Empanelment/6/2019

1.	Name of Entity/Agency/Organization (Supplier)		
2.	Address		
3.	Name of Proprietor		
4.	Tele. No.& E-mail ID	Office:	
		Mobile:	
		E.mail :	
5.	Year of Establishment of Agency/Organization		
6.	No. of years of experience		
7.	GST Registration No. and Date of Registration.		
8.	PAN Card No. and Date of Issue		

9. Maximum capacity for Computerised jacquard punching machine, in a year

Particulars (As per Annexure -I)	Yearly Capacity (in number)

10.	Number of personnel employed	Technical	
		Non-Technical	
11.	Annual Sales Turnover of last three years supported by audited Balance Sheet (Rs. in lakh)	Financial Year	Sales Turnover (Rs in Lakh)
		2015-16	
		2016-17	
		2017-18	
12.	Profit of last three years supported by Audited Profit and Loss Account (Rs. in lakh)	Financial Year	Profit (Rs. In lakh)
		2015-16	
		2016-17	
		2017-18	
13.	Complete address of manufacturing facility/facilities		
14.	Complete address of the retail shop, if any		

15	Details of Deposit of Earnest Money of Rs.10,000/- (Rupees Twenty Thousand only)	Date of remittance : Non-Tax Receipt Portal Receipt / Reference No. :
16	Any other specific information you would like to furnish	

This is to certify that I/we before signing this bid have carefully read the contents of the Bid Document and fully understood all the terms and conditions contained therein and undertake myself/ourselves to abide by the same.

I /We hereby declare that the information /facts provided is true, correct and to best of my/our knowledge and belief.

Note: Please strike out Not Applicable (N/A) against the columns, which does not relate, while filling up the above formats.

Date:

Place:

Signature of Bidder:

Name of Bidder:

Name of the firm/agency:

Seal of Bidder

EOI ACCEPTANCE LETTER

(To be submitted in Agency's own letter head)

To

The Deputy Director,
Weavers' Service Centre,
I & II Floor, Madeena Complex,
South Bazar,
Kannur-670002.

Sub: Acceptance of Terms & Conditions of EOI for empanelment of Suppliers.

Ref: E.O.I No.CWSC/CFC/ Empanelment/6/2019

Name of EOI: - Empanelment of Suppliers for supply of Computerised jacquard card punching machine to be set up in the Common Facility Centre in various Block Level clusters throughout the Kerala State under National Handloom Development Programme (NHDP)/Comprehensive Handloom Cluster Development Scheme (CHCDS) in the state of Kerala.

Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'EOI' from the web site(s) namely www.eprocure.gov.in/eprocure/appas per your tender notice, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the EOI documents including all annexure which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the EOI conditions of above mentioned EOI document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm/Agency/ has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm/Agency is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

U N D E R T A K I N G O N N O N - B L A C K L I S T I N G

(To be submitted in Agency's own letter head)

Ref: E.O.I No.CWSC/CFC/Supplier Empanelment/6/2019

It is certified that my firm/agency/company/entity has never been black listed by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertaking of the Government of India or State Government and no criminal case is pending against the said firm/agency as on date.

Signature of the Bidder:

Place:

Name of the Authorized Signatory:

Date:

Name of the Firm/agency:

Seal of the Firm/Agency: